# Welcome to kim

## What do we do?

Kim Document assists knowledge workers around the globe to automate and generate documents, capture data and use that data to generate other documents or populate other systems.

With no software to download and enterprise-proven security, Kim synchs directly with your existing work environments, such as your web browser or MS Teams. Kim takes your existing documents, letters, forms, contracts, compliance records and any other content and seamlessly converts them into web applications. No need for a lengthy implementation process, extensive user training, or side-by-side help from IT.

Kim Document helps organizations improve the client and employee experience, optimize internal processes and reduce error-prone manual rekeying.

The great thing about Kim Document is that only those who automate the documents pay to use the platform. The cost is anywhere between 2,000 to 10,000 Dollars/Pounds/Euros per year for in-house legal teams for unlimited document automation and unlimited users.

**Watch our 1 minute video introducing Kim.**



Knowledge. Intelligence. Meaning.

**View our pricing here**

## Where have we come from?

Kim was formed in 2013, and its first generally available product was aimed at global enterprises and released in May 2016 (Kim Enterprise 1.0). Kim releases new functionality frequently and in March 2023 Kim 11.4.8 is released.

Kim's no-code document generation, assembly, and workflow automation platform is patent protected with numerous use cases from in-house legal and compliance through contract and case management to company secretarial, IT and HR.

Kim Enterprise functionality, security, scalability and REST APIs have been proven in the most challenging of environments with Fortune 500 companies.

Kim Document was released in Sept 2022 and is part of the same code base and technology stack as Kim Enterprise. Kim Document was launched to address a number of key business issues, of which *'How do we get started quickly'* was a major driver.

### Kim Document

- Live in a few minutes
- Accessible from your browser or MS Teams
- Uses your existing documents, letters, forms, checklists, contracts and/or compliance records
- Requires little, if any training
- Is priced to be a no-regrets decision

**www.kimdocument.com**

## The technology stack

Kim Document is built on the Microsoft Stack and hosted on Microsoft Azure. It's integrated with Microsoft 365 and is available from your browser or seamlessly within Microsoft Teams.

## Where is the data held?

You choose!

You can choose to have our data hosted in the UK, USA or Europe.

## 3 No-Regrets Decisions for Corporate Legal Departments

Kim Document offers a "no regrets" package for corporate legal departments at a cost of around 6,000 Pounds, Euros or Dollars per year. The package includes three components:

- **Request management:** free the legal team's time by receiving complete instructions
- **Self-service:** free the legal team's time by self-serving low complex/risks documents
- **Outside Counsel Management:** manage the approval process for using third-party law firms

The request management feature enables corporate legal teams to manage requests coming in, with complete instructions and the ability to work quickly. Self-service documents allow users to access and generate appropriate documents for their needs, while management of outside council requests enables teams to understand why they are allocating work externally.

The package is designed to be user-friendly, with a legal support request form that asks relevant questions, industry-standard lists and dropdowns that can be amended as necessary. Users can attach any relevant documents and make them mandatory or optional depending on their needs. The self-service feature can be used to generate documents such as NDAs, sales contracts and distribution agreements, with all data recorded to drive consistency and governance. The management of outside council requests requires appropriate information about the matter, its details and business impact, along with the rationale for sending the work externally and potential financial and reputational exposure.

It is intended to make legal teams work smarter, not harder, by offering efficient and effective ways of managing legal processes.

We have created a video, which goes into detail about the package and how corporate legal teams would use Kim Document.

### You can watch the video here.

*This video runs slightly longer at 4 ½ minutes and includes a demo.*

**Kim – providing your teams with Knowledge, Intelligence and Meaning. Contact us at hello@kimdocument.com**

**www.kimdocument.com**

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Knowledge
Intelligence
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