# Welcome to kin.

## What do we do?

Kim Document assists knowledge workers around the globe to automate and generate documents, capture data and use that data to generate other documents or populate other systems.

With no software to download and enterprise-proven security, Kim synchs directly with your existing work environments, such as your web browser or MS Teams.

Kim takes your existing documents, letters, forms, contracts, compliance records and any other content and seamlessly converts them into web applications. No need for a lengthy implementation process, extensive user training, or side-byside help from IT. Kim Document helps firms improve the client and employee experience, optimize internal processes and reduce error-prone manual rekeying.

The great thing about Kim's pricing strategy is that it offers scalable control over costs depending on your use case and usage. Unlimited users can generate documents via webform links at no additional costs.

# Watch our 1 minute video introducing Kim.

Knowledge. Intelligence. Meaning.

View our pricing here

# Where have we come from?

Kim was formed in 2013, and its first generally available product was aimed at global enterprises and released in May 2016 (Kim Enterprise 1.0). Kim releases new functionality frequently and in March 2023 Kim 11.4.8 is released.

Kim's no-code document generation, assembly, and workflow automation platform is patent protected with numerous use cases from in-house legal and compliance through contract and case management to company secretarial, IT and HR.

Kim Enterprise functionality, security, scalability and REST APIs have been proven in the most challenging of environments with Fortune 500 companies.

Kim Document was released in Sept 2022 and is part of the same code base and technology stack as Kim Enterprise. Kim Document was launched to address a number of key business issues, of which '*How do we get started quickly*' was a major driver.

#### **Kim Document**

- Live in a few minutes
- Accessible from your browser or MS Teams
- Uses your existing documents, letters, forms, checklists, contracts and/or compliance records
- · Requires little, if any training
- Is priced to be a no-regrets decision



# The technology stack

Kim Document is built on the Microsoft Stack and hosted on Microsoft Azure. It's integrated with Microsoft 365 and is available from your browser or seamlessly within Microsoft Teams.



### Where is the data held?

You choose!

You can choose to have your data hosted in the UK, USA or Europe.

# Law Firm Use Cases?

We created a video explaining three use cases outside of the usual legal documents to give you an idea of what you can achieve when using Kim.

Sergio in the sales department wants an NDA to start working with a new prospect. However, he can't find the document, and it can't be self-served, plus it takes a while to get it from legal. So this process creates a potential loss of, and certainly delay in, revenue receipt.

Layla in the IT department needs to send the information security checklist to a vendor. After a lot of hunting, she finds it but doesn't know whether it's the latest version. And when she sends it by email and gets it back, she must rekey the information and may discover that data's missing. This workflow can be very time-consuming, is subject to error when rekeying information, and is a significant governance risk.

Joseph from compliance has to send the "Code of conduct" form to 847 colleagues to confirm that they understand it and they've read it. Sending it by email with the document as an attachment makes it very difficult to track and understand whether people have responded. Then he still has to collect the data manually, and what about the difficulty when it comes to analysis?



#### You can watch the video here.

This video is slightly longer, running at 4 minutes, and includes a demo of each use case.

Knowledge Intelligence Meaning

Kim – providing your teams with Knowledge, Intelligence and Meaning. Contact us at hello@kimdocument.com

www.kimdocument.com